KINDERING KidsClinic AGREEMENT

PARENT PARTICIPATION
As a parent or caregiver, you are the leading member of your child’s team. Please help Kindering team members by communicating any questions, concerns, praise or dissatisfaction. Parents are expected to follow the policies in the Parent Handbook (highlights below) and maintain excellent contact with your child’s team.

At Kindering, we recognize that family relationships are the central focus in the life of a child. You bring experience and expert knowledge about your child. Our primary role is to support you and your family to enhance your child’s development or progress toward an agreed outcome. Children have many opportunities to practice a skill between therapy sessions, thus they can make faster progress at home with your support! Our providers will coach you on how to best help your child grow and learn. Here are a few tips to assist your sessions:

- Have your child ready for therapy when you arrive
- Be an active participant in each session
- Stay engaged and ask questions
- Contribute thoughts and ideas about what motivates your child
- Your service provider will give you strategies to try between sessions. Help providers understand your family routines and culture so that you can more easily put the strategies to work at home.
- Let your therapist know what is working well and what is not

Kindering’s year-round program approximates the schedule of the public schools with an extended summer. We observe typical school holidays and various breaks throughout the year. Your child’s services as written on the IFSP will only occur during Kindering’s program calendar. Scheduled closures at Kindering provide additional opportunities to practice the techniques taught by your child’s team.

Kindering’s priority is the safety of all children, families and staff. If there are safety concerns for any family or staff we work with families to determine the best location and service plan to keep everyone safe. At times that may require adjustments to what service options are available to families. Families will be a central part of any discussions about safety. If any No Contact Orders, parenting plans or safety plans exist please provide Kindering with up to date copies.

CANCELLATION/NO SHOW POLICY
We take cancellations and missed appointments seriously at KidsClinic. We realize that families get sick and there are times when conflicts arise. **We ask that you call and cancel your scheduled therapy with as much advance notice as possible.** Your cooperation allows us to serve your child in the best way possible and make effective use of staff time.

Please see attached Cancellation, Missed Appointment, and Late Arrival policy statement.

ILLNESS EXCLUSION AND INFECTIOUS DISEASE POLICY
Kindering is committed to providing a safe and healthy environment for all children, staff and volunteers. Please partner with us to ensure the safety and health of others and to prevent the spread of communicable disease. Following the advice of King County Health Department, we exclude children with the following symptoms from any services regardless of location:

- **Diarrhea** - 3 or more watery stools in a 24-hour period, especially if the child looks or acts ill
- **Vomiting** - 2 or more times within the past 24 hours
- **Rash** - body rash, especially with fever or itching. Diaper or heat rashes and allergic reactions are not contagious.
- **Chicken Pox** – exclude until all lesions have scabbed over about 5-7 days from onset of rash
- **Eyes** - thick mucus or pus draining from the eye, or pink eye
- **Appearance, Behavior** - unusually tired, pale, lack of appetite, difficult to wake, confused or irritable.
- **Sore Throat** - especially with fever or swollen glands in the neck
- **Lice** – exclude until child is free of lice and nits (eggs)
- **Scabies** - exclude for an additional 24 hours after treatment
Fever - temperature of 101 or higher
Severe Cold Symptoms - severe cold symptoms or a bad cough

**PLEASE notify staff immediately if your child contracts a known infectious disease**, in particular, those that can be harmful to pregnant women or medically vulnerable children or adults. Kindering serves infants and toddlers, many who have special healthcare needs and are more susceptible to complications from illnesses like these. Notify staff immediately, even if your family is exclusively receiving home visits. Examples include, but are not limited to:

• Whooping Cough (Pertussis)
• Measles
• CMV
• Fifth Disease
• MRSA related infection
• Chickenpox (Varicella)
• Hand-Foot-Mouth Disease

Kindering will follow the policies and procedures established in the “Infectious Disease Control Guide for School Staff” as provided and updated by OSPI (Office of Superintendent of Public Instruction). In addition, we follow the advice of King County Public Health.

Bed Bugs: Please notify staff if you receive home visits and your home has bed bugs. Although bed bugs do not transmit communicable disease, they are highly transferrable and could travel with a staff member and infest their home or other children’s homes. For the safety and comfort of our staff and other families, please plan for services in an alternative location until your home is free of bed bugs.

**MANDATED REPORTER** (highlights)
Kindering staff members are required to immediately report suspected child abuse or neglect to Child Protection Services (CPS) when there is reasonable cause to believe that a child has suffered abuse or neglect by anyone. It is the responsibility of the CPS caseworker to notify the family of the referral, unless assistance in doing so is requested by CPS.

**PARENT REMINDERS** (highlights)
• All children must be accompanied by an adult.
• **Please be respectful to staff and other parents at Kindering. Intimidation and other forms of disrespect are not tolerated.**
• We ask that you refrain from smoking during any therapy session with your child and Kindering staff. In addition, you must be free from the influence of drugs and/or alcohol during any session with Kindering staff or while on Kindering premises.
• No children or adults are permitted on swings, outdoor equipment, or suspended equipment at Kindering unless doing so is specifically part of the child's educational program and it is under the supervision of a staff member. We are guarding against falls and abnormal stress on the chains.
• Spanking, shaking or any other form of corporal punishment is not allowed on Kindering premises.
• Children should not run in the hallways or enter unoccupied rooms or playgrounds at Kindering unless accompanied by a staff member.
• Guard children closely in the parking lots.
• Please change all diapers in designated diaper changing areas at Kindering.
• Parents may park in “Kindering” spaces or undesignated spaces. In Bellevue, please do not park in fire station spaces or in their parking lot or driveway. In Bothell, please do not park in other businesses dedicated spaces.
• Never leave children unattended in a car.

**EMAIL COMMUNICATIONS**

Staying in touch with families is important to Kindering, and email can be a quick and effective way to communicate. Emailing your providers can be an effective means to share limited information and to schedule appointments.
I consent to the use of email between me and my child’s service providers for scheduling and other communication purposes, which may include limited but protected health information.

Email also allows us to share important resources, information, special events, fundraising and parent surveys. We will not share your email with any outside organization. If you receive a general email from Kindering not specific to your child, you will be provided a way to opt out.

Email address(es) (please print):___________________________________________________

PHOTOGRAPHY and VIDEOTAPING
Kindering staff members may not be recorded or livestreamed in the performance of their duties without their consent. Photographs and videotapes of children are sometimes used for treatment, training, marketing and fundraising at Kindering. We may use certain information to contact you in the future to raise money for Kindering. The money raised will be used to expand and improve the services and programs we provide the community. You have a right to opt-out of receiving such communication. We seek your permission to use photographs and videotapes in the following ways. Please check one box or more below:

I consent to the use of photography and videotaping of my child for:

- Treatment and/or clinical supervision purposes. Video recordings will be deleted within 3 months.
- Kindering (internal) staff training purposes. Video recordings will be deleted within 2 years.
- Public (external) training purposes such as a professional conference. Video recordings will be deleted within 2 years.
- Marketing purposes (i.e. Kindering brochures, website, public service announcements, event invitations and videos).
- **OR I do not** consent to the use of photography and videotaping of my child at this time, and I understand that Kindering may contact me in the future to request my consent again.

Please initial each statement:

- I have received Kindering’s Notice of Privacy Practices
- I have received and the No-Show/Cancellation Policy
- I understand that my child’s enrollment at Kindering will continue at the will of Kindering and myself and may be terminated at any time for any reason by either party.
- I have received the Parent Handbook, and I understand that I must read and become familiar with the policies in the handbook, including Kindering grievance procedures.
- I have received Kindering’s Notice of Privacy Practices (HIPAA).
- I have received the Kindering Agreement, and I understand my role, as parent/guardian, in my child’s services.
- I understand that I may not video or audio record Kindering employees while performing their duties.

___________________________________    _________________________
Child’s name    Parent/Guardian Signature      Date

*Release consent will be limited to fifty years from date of signature. You have the right to opt-out at any time.*